

**Washburn University
Meeting of the Faculty Senate
October 6, 2014
3:00 PM Kansas Room, Memorial Union**

- I. Call to Order**
- II. Approval of Minutes of the Faculty Senate Meeting of September 15, 2014 (pp. 3-6)**
- III. President's Opening Remarks**
- IV. Report from the Faculty Representative to the Board of Regents**
- V. VPAA Update—Dr. Randy Pembrook**
- VI. Faculty Senate Committee Reports**
 - Approval of Academic Affairs Committee Minutes (pp. 7)**
- VII. University Committee Reports**
 - Approval of International Education/International WTE Committee Minutes (pp. 8)**
 - Approval of Interdisciplinary Studies Committee Minutes (pp. 9-10)**
 - Approval of Graduate Council Minutes (pp. 11-12)**
 - Approval of Library Committee Minutes (pp. 13-14)**
- VIII. Old Business**
 - 15-01 New Kansas Studies IS Course (pp. 15-16)**
 - 15-02 Deletion of AS in Laboratory Science (pp. 17)**
 - 15-03 Addition of AA in Laboratory Science (pp. 18)**
- IX. New Business**
 - 15-04 Constitutional Amendment 1 from Executive Committee (pp. 19-20)**
 - 15-05 Constitutional Amendment 2 from Executive Committee (pp. 21-22)**
 - 15-06 Constitutional Amendment 3 from Executive Committee (pp. 23)**
- X. Information Items**

XI. Discussion Items

XII. Announcements

XIII. Adjournment

Washburn University
Meeting of the Faculty Senate

September 15, 2014
3:00 PM Kansas Room, Memorial Union

PRESENT: Alexander, Ball, Berry, Chamberlain, Florea, Francis, Frank, Friesen, Kwak, Lunte, Mach, Mapp, McConnell-Farmer, Modellmog, Palbicke, Pembrook, Petersen, Porta, Routsong, Rubenstein, Russell, Sadikot, Schbley, Schmidt, Schnoebelen, Scofield, Smith, Sourgens, Stevenson, Sun, Treinen, Weiner, Wisneski, Marcell*, and Fried*.

* = Guests

ABSENT: Childers, Fay, Jackson, McHenry, Perret, and Stevens

- XIV. The meeting was called to order by President Ball at 3:04pm
- XV. Minutes from the Faculty Senate Meeting on August 15, 2014 were approved.
- XVI. President's Opening Remarks: President Ball encouraged members to vote for the At-large position.
- XVII. Report from the Faculty Representative to the Board of Regents
Schnoebelen attended the Audit meeting on August 27, 2014. The Regents elected to stay with the current company auditing the University's financials, Rubin/Brown, but elected to have a different partner in the firm oversee the account. The Regents also decided that in five years the University would find a new firm.
- XVIII. VPAA Update—Dr. Randy Pembrook
1. Conversations with Deans and the Enrollment Management team. Deans will likely be asking departments for comparative talking points between Washburn and competing schools (probably 4-5 things that are really strong about each program). These talking points will mostly be used as information for recruiters.
 2. A donor came forward last year that wants to contribute to a performance facility on campus. A week from Thursday there will be a feasibility study relating to construction of a small recital hall.
 3. For each of the past couple of years, participants in Leadership Washburn (LW) have developed action plans for campus improvement. We will be trying to determine the topics/issues that are important at the beginning of the cycle that then LW teams can move ahead with. Request: if you have something that you really care about, send these to Pembrook to bring them to the LW team.
 4. We have a football game at Arrowhead on November 15th.
 5. C-TEL has several small grants available.
 6. Dr. Pembrook was asked about enrollment numbers. He reported the numbers are embargoed until late September and they're not official until KBOR releases them.
- XIX. Faculty Senate Committee Reports
1. The minutes from the Academic Affairs Committee meeting on March 10, 2014 were approved.
 2. Schbley reported that the Faculty Affairs Committee recently met for an informational meeting about a new policy regarding the use and release of data from any University office (there's discussion of trying to develop a more formal process about who gets it, how, and when they can use it). Minutes from this meeting will be submitted at a later date.

XX. University Committee Reports

1. The minutes from the April 2, 2014 meeting of the Honors Advisory Board were approved.

XXI. Old Business

1. 14-26 Faculty Handbook Gen Ed Committee Update was approved with no revisions.

XXII. New Business: None

XXIII. Information / Discussion Items: Marc Fried (new University counsel) met with the Faculty Senate to entertain questions:

Porta asked about the continuation of employment letters. Fried provided an over view of some differences. The declining revenues language was just lengthened to add clarity not to represent a change to the policy. In terms of what the nature of the financial change has to happen before contracts change, this wasn't found anywhere. He added that perhaps this needs to be clarified since it wasn't ever defined before. This would help to clarify how the definition is applied. Absent a definition, the courts would come up with one if pressed through litigation. He wasn't sure what 'class of employee' was meant to mean before.

Petersen asked if Washburn had given terminal contracts to faculty because of budget cuts. Fried said in his experience, these have only ever been based on performance issues.

Pembrook noted we have reconfigured positions to make them work within budgetary constraints. There have been a few cases where someone has retired and this position has been deleted or broken into other positions. There hasn't been a case of faculty termination due to budget that he can remember.

Ball stated that previously when questions about these issues were raised, the Senate was told by administrative officials to consult the University Counsel. She asked if Fried was suggesting that we need to turn back to the administration for clarity rather than talking to Fried. Fried said that this might be the case since he wasn't here previously and thus, may not have all of the answers sought.

Pembrook added that the "contract versus continuation letter" problem could be perceptual; that some loss of rights may be perceived based on the change. Fried said that the rights of faculty members would still be in place with reference to termination, notices, evaluations, etc. This change of letter from contract does not change the status of the employee.

Ball clarified if the verbiage were the same, would there be no difference between the letter and the contract? Fried said he believes they are substantially the same.

Pembrook added there seems to be a perception that if someone signs, it's more real—they are more of a part of the process. Having talked to other institutions, this isn't the case. The presence of the contract didn't seem to be an issue as far as paying faculty or faculty terminating their employment early. The change was simply a change in the process. He also noted any discussion going forward needs to be framed as an "in case" context rather than

fostering the perception that the Senate is setting the regulations for faculty termination and contracts.

Routsong asked Fried to clarify the position of faculty serving as mandatory reporters for crimes (assaults, rape, etc.). She noted this situation might require that we have a policy set forth in our syllabi.

Fried: He might have to look to be sure, since most states are a bit different. He will try to get this answer out ASAP. He noted there is a difference between a mandatory reporter and a responsible reporter. A responsible reporter refers to any employee who has authority, or duty, or whom any student reasonably believes might have this, to report an issue. Pam Foster is considering doing a redraft of our current policies, but the situation has been dynamic for the last couple of years making such revisions of policy difficult. Faculty need training for this to prevent violations of privacy in the reporting process. He also noted that the wording “reasonably believe” (on the part of the student) is the tricky language within the definition of a responsible reporter.

Schbley noted that some professionals on campus are required to encourage students to come forward based on accreditation standards for their field (Social Work, for instance). Fried concurred and said that the distinctions get tricky between the types of reporters, which is why a definition is necessary.

Marcell (guest from KN) said that he thought after taking recent training that he believed all faculty that we were mandatory reporters. Fried said that he needed to figure out the wording because this was not the case to his knowledge.

Petersen said that Washburn should take a more active approach to this issue. Data suggests at least 1 in 8 students are victims during their college education, and that this negatively affects retention, fosters PTSD, and hinders academic performance. He challenged the Senate to develop a policy/program that could be a model for other schools rather than something that just meets basic requirements.

Fried reminded everyone that when a complaint goes to the Office for Civil Rights (OCR), it doesn't mean there's fault—just that there's a complaint. Reviewing complaints is a long process and it does take resources. The job of OCR is to establish if the policy is in place and if it was followed. The University of Michigan policy could be a good one to review for use here, but we should use caution about making any subsequent claim of safety once a policy is established. Also important with making campus safer is the awareness and education of the entire campus and the creation of training for bystanders. Fried added these programs do cost money for training and to track effectiveness, etc. We would have to figure out how to get resources for this. Finally, he noted that resources are also already available on campus, so we need to raise awareness about existing ways that Washburn responds to problems. In short, it will take some time for Washburn to develop and implement.

Ball argued once again that we as a campus needed to define Responsible Reporters and communicate this to the entire Washburn community. We as faculty are NOT responsible reporters since we haven't been told we are. Fried said this is why we have to define it—for the “perceived as responsible party” issue. This will help increase student awareness, as well.

Russell noted it seems like there's a procedure in place without a policy. We're only told after the fact that we are or are not responsible to file a report. Department chairs, for instance, are required to report these things.

Fried responded that there is and there has been a sexual harassment and assault policy, but Pam Foster needs to reevaluate and update the process based on changes to laws due to a dynamic change over the last 3 years in what is required. We are in transition and we have had some inconsistencies, but it is being evaluated to create a uniform policy. Once the new policy is in place, then we can have training (sometimes a difficult process).

Schbley stated this policy should include students who are doing practicums in the field. Fried agreed that clinical individuals need to be covered.

Marcell (guest from KN) clarified that generic training doesn't always work; sometimes we need to know about specific counseling services and how to interact with them especially to retain confidentiality. Fried said it's a more complicated issue if they want to be a confidential report.

Ball wondered if faculty would still need to report information about problems without names to the Title IX officer in cases where students want to be anonymous. Fried said he doesn't recall that this is the policy; he'd have to take a look at it.

Russell asked if the Faculty Handbook is a list of requirements or a set of guidelines? Fried said that to the extent that something comes up with the faculty, his experience is that the procedure that is applied is to follow the Handbook. Every time there's been an issue, the handbook comes up. Pembroke added that the Handbook represents what we should do but sometimes it can be ambiguous. Ball pressed Russell for an example to clarify his question. Russell said that release time for independent student research projects not being upheld as stated in the handbook is one example of a clear policy that has been ignored for years. Pembroke agreed that we don't always follow this because of resources, but that they try to follow the Handbook whenever possible.

XXIV. Announcements: None

XXV. The meeting was adjourned at 4:12pm.

Academic Affairs Committee Meeting
August 25, 2014
Meeting Minutes

Committee members in attendance:

Ryan Alexander
Brendan Fay
Sungkyu Kwak
William Mach
Tony Palbicke
Mike Russell
Shaun Schmidt (Chair)
Randy Pembrook (ex officio)

Not in attendance:

Barbara Scofield
Barb Stevenson

The meeting was called to order by the Chair, Shaun Schmidt at 3:00 p.m.

1. Minutes from the March 10, 2014
The minutes were sent to the committee prior to the meeting for review. The minutes were approved and will be forwarded to Faculty Senate.
2. New Business—
 - a. Update of General Education committee-- After a motion and second was made to discuss the proposal, Dr. Randy Pembrook offered an overview of the agenda item.

Two modifications were requested to the agenda item. After discussion, the committee members voted to approve the agenda item. Based on the approval, this will be forwarded to Faculty Senate.

A motion to adjourn was made and seconded. All approved and the meeting was adjourned at 3:20 p.m.

International Education /International WTE Committee

September 11, 2014, 4-5 pm, International House

Present: Brian Ogawa, Judy McConnell-Farmer, Nancy Tate, Alex Glashausser, Karen Diaz Anchante, Mary Sundal, Liviu Florea, and Baili Zhang

Committee welcomed new member Liviu Florea.

Committee members reported international events in their respective areas, which included new program such as the LLM in the Law School and International Business major in the School of Business, and new hires in International Programs and Modern Languages. It was noted that the School of Business and Department of Political Science are each hosting a visiting scholar.

The following funding requests were approved.

KM Kwong: \$1500 (China)

Erin Chamberlain: \$1500 (England)

Crystal Stevens: \$1500 (Japan) pending a more detailed description of the invited lecture.

A brief discussion was held regarding program development work versus scholarly presentation / teaching in terms of funding support.

A WTE proposal, “European Capitals”, was reviewed briefly. It was determined to discuss this and another proposal, “Sociology in (and of) Iceland” by email in a week’s time.

A brief discussion was held about new guidelines for travel time, which would impact student financial aid.

Lolley’s WTE proposal to Haiti was approved by email voting prior to the scheduled meeting.

Respectfully submitted,

Baili Zhang

Interdisciplinary Studies Committee Meeting

September 11, 2014 ♦ 2:00 PM

Baker Room (BTAC)

Meeting Minutes

In Attendance: Stephanie Decker, *Michael Gleason, Dalton Hane, Park Lockwood, **Eric McHenry, Rebecca Meador, *Tom Schmiedeler, Nancy Tate, Rosemary Walker, Matt Weaver, and Corey Zwikstra (*in absentia*)

*Guests

**Faculty Senate Representative

Absent: Barb Quaney, Kathy Ure, Gwen Wilson and Corey Zwikstra

Introductions

Dr. Tate opened the meeting with a summary of the job tasked to the Interdisciplinary Studies Committee. Dr. Tate called for introductions.

Kansas Studies Proposal

Dr. Tate introduced Tom Schmiedeler, Director, Kansas Studies Center, to answer any questions the committee had regarding IS340 "Kansas Studies" (1-3 credit hours). Dr. Schmiedeler offered a summary of how the course proposal came about after the program review process.

An edit to all the "Measure(s) for Course Objective [‘s]" was offered. Add to the score ranges a zero to cover all grades that fall below 60%: "0 = 0-59%."

Also could it be clarified that under "Financial Impact" the \$1000.00 dollars is to be divided among the various guest faculty as honoraria and not \$1000.00 for each guest faculty.

Dr. Schmiedeler was amenable to the revisions including the grammatical edits suggested by Corey Zwikstra which Dr. Tate will forward to Dr. Schmiedeler electronically.

After discussion, a vote was called on this proposals. Committee unanimously approved amended proposal for IS340 with one electronic vote for approval being submitted by Corey Zwikstra.

The proposal will now move onto the Academic Affairs Committee of the Faculty Senate.

Leadership Course Proposals

Dr. Tate introduced Dr. Michael Gleason, Director, of the Leadership Institute to answer any questions the committee had regarding LE399: "Special Topics in Leadership" (0-3 credit hours). Dr. Gleason offered a summary of how the course proposal came about.

One suggestion of revision was offered. In the prerequisites portion of the class requirements add “junior standing” in order to enroll in this course. This can be overridden should it become necessary. Dr. Gleason was amenable to the revision.

After discussion, a vote was called on this proposal. Committee unanimously approved amended proposal for LE399 with one electronic vote of approval coming from Corey Zwikstra.

Dr. Tate adjourned the meeting September 11, 2014, 2:45 PM.

Graduate Council Meeting
April 1, 2014 ♦ 1:00 – 2:00 PM
Baker Rm (BTAC)
Minutes

Dr. Pembroke called the meeting to order at 1:00 p.m.

Those present included:

Aida Alaka, *Ryan Alexander, *Phyllis Berry, Bob Boncella, Kim Harrison, Vickie Kelly,
***Kris Klima, Shelbie Konkel, Bobbe Mansfield, Cal Melick, Kandy Ockree, Brenda Patzel,
**Randy Pembroke, **Tim Peterson, Dave Provorse & Kayla Waters

1. Graduate Council approved without objection the Graduate Committee Meeting Minutes from November 12, 2013.
2. Graduate Council approved the MAcc-JD dual degree program without objection.
 - a. School of Law's representative will follow up with American Bar Association's approval requirements for MAcc-JD dual degree.
 - b. Chair will follow up with the Higher Learning Commission's approval requirements for MAcc-JD dual degree. Chair will also contact Faculty Senate President to enquire as to the possibility of getting the MAcc-JD proposal on the April 21st Faculty Senate agenda.
3. Graduate Council agreed to begin drafting a conversion of graduate course numbers to the following numbering system:
 - a. 500 – 599 Graduate coursework, but does not count toward 30 hour minimum for Master's Degree. Often used for foundation or preparatory graduate work.
 - b. 600 – 999 Regular graduate courses counted toward graduate degree
 - i. 600 – 799 Master degree level courses
 - ii. 800 – 999 Doctoral degree level courses

Full drafts of course number conversion and issues encountered will be discussed at the next Graduate Council meeting to be scheduled September 2014.

Drafts of course number conversion will be submitted to Office of the Vice President for Academic Affairs by August 1, 2014.

Chair will work to remove ambiguity in the description for the 500-599 course numbers, regarding 30 hour minimum.

4. Graduate Council heard from Dr. Tim Peterson, Dean of Academic Outreach, and Kris Klima, Director of Admissions, on the graduate admissions processes as it relates to the implementation of

Recruiter software to handle applications for admission, creation of a common graduate application and data required for application.

- a. Graduate students currently must fill out one application for admission to the University and another with the graduate program they wish to join. The common application would require entry of applicant information once. This would be electronically forwarded to the appropriate graduate program.
- b. Graduate students are currently being granted a provisionally accepted student status to allow graduate student applications to continue through admissions processes and allow students to enroll in graduate classes, etc.
- c. Council agreed that a statement needed to be added to the graduate admission procedures document which addresses international graduate student application processes.

[Dr. Peterson agreed to revise the procedures document to include procedures for international graduate student applications.](#)

- d. Dr. Peterson reminded council that waivers for graduate application fees would end June 30, 2014. There are no plans to extend this waiver.

Graduate Council agreed to move forward with the graduate admissions procedures and the graduate programs summary sheet developed by Dr. Peterson.

5. Moving forward with promoting graduate programs will consist of a general awareness campaign, Capital Journal ads, email blasts, and the mailing of a promotional postcard similar to this last year. It was agreed that the creation of a program information sheet for each graduate program would be extremely cost effective and useful.
 - a. [Kris Klima, Richard Liedtke and Dr. Tim Peterson will contact each graduate program about promotion/marketing and graduate program information sheets.](#)
 - b. A budget for marketing is being discussed in Executive Staff however no decision has been made.
6. Graduate Council passed without objection university level rules for capstone and thesis projects submitted to Mabee library.
 - a. One hard copy of thesis/capstone project should be submitted to the library.
 - b. One digital copy of thesis/capstone project should be submitted to the library.
 - c. Graduate theses/capstone projects should be differentiated by color of binding cover (blue cover for doctoral theses & black for master's theses)
 - d. Uniform paper weight for content.

Dr. Pembroke adjourned the Graduate Council meeting at 2:12 p.m.

*Faculty Senate member

**Non-voting *ex officio* member

***Guest/Expert

Library Committee Minutes

September 24, 2014

Room 105

4:00 p.m.

The Library Committee convened in Mabee Library at 4:00 p.m. The following members were present: Dr. Bearman, Mr. S. Bird, Mr. C. Bird, Dr. Brown, Dr. Chamberlain, Dr. Duncan, Dr. Grant, Mr. Hane, Dr. Hull, Dr. Ladstaetter, Dr. Miller, Dr. Schbley, Dr. Schnoebelen, Dr. Messay, Dr. Thomas, and Ms. Weiner. Guest Carrie Cornelius. Dr. Adem, Dr. Herbig, Mr. Farwell, and Iris Wilkinson sent word they would be unable to attend.

Dr. Bearman distributed a copy of the Libraries 2014 Annual Report and opened the meeting with introductions from the committee members.

Penny Weiner nominated Dr. Brian Thomas for Library Committee Chair for 2014/2015. Dr. Schnoebelen seconded the motion. Motion passed by acclamation.

Associate Dean of University Libraries Sean Bird, introduced Carrie Cornelius as the New Information Literacy Librarian. She began August 1, and brings a lot of energy to the job.

As is custom at the first meeting of the year, Dr. Bearman reported first on personnel and then on fiscal issues. He reported that there are multiple job openings in the library due to the poaching of staff by other institutions and the sudden tragic death of Cal Melick. He continued reporting, how extremely proud he and Associate Dean Bird are of both the Library and Center for Student Success staff because despite the staff shortage and their sense of grief for the loss of Mr. Melick—they have risen to every challenge/opportunity that has presented itself at the start of this academic year. In addition, the staff is very busy coordinating search committees and interviews to fill these positions.

Dr. Bearman reported that from FY2009 to FY2014, the library had reduced the print materials (books, print journals, etc.) budget by \$384,743.00, while increasing the budget for electronic resource purchases (databases, journals, etc.) by \$372,961.00. Dr. Bearman then explained to the committee that the dollar figures he was using did not account for inflationary costs and once those were calculated that the University Libraries had seen their actual purchasing power reduced by approximately \$243,859.00. To this end, Dr. Bearman reported the University Libraries were no longer assigning monetary allocations to the units because the risk was too great of their requesting purchases to spend their entire allocation instead of choosing materials due to need and/or quality. Moving forward, Dr. Bearman reported the Library would attempt to make purchases based upon materials needed and not a number. He concluded this portion of his report by agreeing to send the Committee a memo regarding the inflationary pressures faced by the Libraries for their review, before sending it to the VPAA and VPAT.

Sean Bird reported on the proposed Minor in Information Literacy. The Information Literacy Minor is an interdisciplinary program designed to teach students Information Literacy, prepare

them for a lifetime of learning and address the Information Literacy and Technology Student Learning Outcomes. The proposal has been sent to the Interdisciplinary Studies Committee for approval. More information will follow.

Dr. Bearman and Mr. Bird took questions from the Committee; reporting that due to inflationary pressures that the cancellation of additional material purchases would occur in the near future.

Meeting Adjourned at 4:36 p.m.

Respectfully submitted

Ginger D. Webber

Administrative Specialist

Annual Report can be found at:

www.washburn.edu/mabee/about_us/AnnualReport2014.pdf

FACULTY AGENDA ITEM NO 15-01

Date: September 15, 2014

Submitted by: *Tom Schmiedeler, Coordinator Kansas Studies, x1559*

SUBJECT: Creation of course IS 340 Kansas Studies

DESCRIPTION : A multidisciplinary course taught by faculty members of the Center for Kansas Studies that stresses the interrelationships among all aspects of Kansas including anthropology, archaeology, ethnicity, fine arts, geography, geology, history, literature, politics and religion.

RATIONALE: At the most elementary level, the tremendous need for knowledge about the region in which one resides and its place within the broader world provides a suitable rationale for Kansas Studies. Knowledge of the physical, cultural, economic and political characteristics of Kansas will provide an understanding of the importance of the state in the national culture, and impart an abiding appreciation of the state's diversity and unique physical and cultural attributes.

An additional rationale for the Kansas Studies course stems from the five-year, program review process for Kansas Studies completed in the fall of 2013. Review committee members believed that although the performance of the Kansas Studies unit "Meets Expectations," the number of students who minor in Kansas Studies, which directly relates to Kansas Studies faculty and curriculum, was lagging. To increase Kansas Studies minors, the committee suggested an integrative course be offered by the Center for Kansas Studies that might attract students, particularly international students, who will have the opportunity to learn about the setting for their international university experience. This course proposal, then, is a direct response to correcting the most salient deficiency cited in the review of the Kansas Studies unit.

Finally, the Kansas Studies course is being submitted as a 300-level, general education (social sciences or humanities course to be determined by the General Education committee). General education status will encourage student enrollment and because relatively few general education courses are offered at the 300 level, the course will be an opportunity for upper-level students or transfers who still need a general education course and upper-division credit hours to earn them, thereby assisting them in graduating in a timely manner.

Financial Implications: \$1,000 in annual honorarium support for guest faculty lecturers. Each lecturer will receive a \$100 honorarium. All honorariums will be underwritten through the Office of the Vice President for Academic Affairs and by the College of Arts and Sciences.

Proposed Effective Date: Spring 2015

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by: AAC on date 9/22/14

FAC on date

Faculty Senate on date

Attachments Yes No

FACULTY AGENDA ITEM NO 15-02

Date: September 15, 2014

Submitted by: Stephen Angel, Chair, Chemistry Department x2266

SUBJECT: *CHEMISTRY CURRICULUM CHANGE FOR ASSOCIATE OF SCIENCE IN LABORATORY SCIENCE*

Description: Deletion of AS in Laboratory Science to be replaced by AA in Laboratory Science

Rationale: *The majority of students who declare this College of Arts and Sciences associate degree are pre-pharmacy students. The University of Kansas (KU) Pharmacy School is the anticipated destination of almost all of these WU pre-pharmacy students. The General education curriculum at KU – the KU Core, changed in Fall, 2013. Students transferring into the KU pharmacy program are expected to have completed Goals 1-3 of the Core before admission. Students who are admitted with a completed Associate of Arts degree from a regionally accredited institution will be considered to have met Goals 1-3 of the Core. Students who are admitted with any other associate degree such as the existing Associate of Science must go through a course by course analysis to determine if they have completed these requirements. Changing the Associate of Science in Laboratory Science to an Associate of Arts in Laboratory Science WU Pre-pharmacy will allow students an easier time meeting the KU Core requirements and gain more flexibility in the courses they may take at Washburn without compromising rigor.*

In moving from the Associate of Science emphasis to the balanced focus of the Associate of Arts degree, the program meets the spirit of the KU Core. This will greatly benefit the students in their Pharmacy path.

Financial Implications: *None*

Proposed Effective Date: *Spring 2015*

Request for Action: *Approval by CAS Faculty*

Approved by: AAC on date *September 22, 2014*

FAC on date

Faculty Senate on date

Attachments Yes No

FACULTY AGENDA ITEM NO 15-03

Date: September 15, 2014

Submitted by: Stephen Angel, Chair, Chemistry Department x2266

SUBJECT: *CHEMISTRY CURRICULUM CHANGE FOR ASSOCIATE OF SCIENCE IN LABORATORY SCIENCE*

Description: Associate of Arts Degree in Laboratory Science (replacing the current AS program)

Rationale: *The majority of students who declare this College of Arts and Sciences associate degree are pre-pharmacy students. The University of Kansas (KU) Pharmacy School is the anticipated destination of almost all of these WU pre-pharmacy students. The General education curriculum at KU – the KU Core, changed in Fall, 2013. Students transferring into the KU pharmacy program are expected to have completed Goals 1-3 of the Core before admission. Students who are admitted with a completed Associate of Arts degree from a regionally accredited institution will be considered to have met Goals 1-3 of the Core. Students who are admitted with any other associate degree such as the existing Associate of Science must go through a course by course analysis to determine if they have completed these requirements. Changing the Associate of Science in Laboratory Science to an Associate of Arts in Laboratory Science WU Pre-pharmacy, students will have an easier time meeting the KU Core requirements and gain more flexibility in the courses they may take at Washburn without compromising rigor.*

In moving from the Associate of Science emphasis to the balanced focus of the Associate of Arts degree, the program meets the spirit of the KU Core. This will greatly benefit the students in their Pharmacy path.

Financial Implications: *None*

Proposed Effective Date: *Spring 2015*

Request for Action: *Approval by CAS Faculty*

Approved by: AAC on date *September 22, 2014*

FAC on date

Faculty Senate on date

Attachments Yes No

FACULTY AGENDA ITEM NO 15-04

Date: September 18, 2014

Submitted by: Jennifer Ball, President of Faculty Senate, x1840

SUBJECT: Proposed Faculty Senate Constitutional Amendment

Description: *To make section VI. Committees, E. Academic Affairs, more clear, and to have a contingency plan for representation in the case there are not enough senators from a Major Academic Unit or Mabee Library/CRC.*

Current wording:

VI. E. (second paragraph)

The Academic Affairs Committee shall consist of two (2) Faculty Senate members from each Major Academic Unit other than the School of Law, and the Senate representative of Mabee Library/CRC. Each member will be elected to a one-year term by the Faculty Senate from its ranks. The committee selects its own chairperson. Decisions of the Academic Affairs Committee require the affirmative vote of six of the nine members; six members shall constitute a quorum to conduct business. The VPAA or his/her designate will serve as an ex-officio, non-voting member.

Proposed wording:

The Academic Affairs Committee shall consist of two (2) Faculty Senate members from each Major Academic Unit other than the School of Law, and the Senate representative of Mabee Library/CRC. **The School of Law and Mabee Library/CRC shall each have one (1) representative on the committee.** Each member will be elected to a one-year term by the Faculty Senate from its ranks. The committee selects its own chairperson. Decisions of the Academic Affairs Committee require the affirmative vote of six of the nine members; six members shall constitute a quorum to conduct business. The VPAA or his/her **designee** will serve as an ex-officio, non-voting member.

As the Academic Affairs Committee and the Faculty Affairs Committee often meet on the same day and time, if a Major Academic Unit has three or fewer senators, or the School of Law or Mabee Library/CRC has only one senator, the Faculty Senate President may make special appointments of non-senators to the Academic Affairs Committee or Faculty Affairs Committee to ensure adequate representation from these units.

Jennifer Ball 9/18/2014 2:48 PM

Deleted: designate

Rationale: This is being recommended because 1) the wording of the Constitution is not clear as to the membership of the Academic Affairs Committee; and 2) the constitutional requirement that the Academic Affairs and Faculty Affairs Committees each have two representatives from each major academic unit and one from the School of Law and Mabee/CRC becomes impossible if the two committees meet on the same day and time (usually the "off-Senate" Monday afternoons) and there are three or fewer senators from each major academic unit, or only one senator from the School of Law or Mabee/CRC. (For example, at the present time we have one senator from Mabee, who is on Academic Affairs. This person cannot also attend Faculty Affairs.) This will also ensure senators from smaller units will not become overwhelmed with their senatorial duties.

Financial Implications: *None*

Proposed Effective Date: *Immediate*

Request for Action: *Approval from Faculty Senate, then General Faculty*

Approved by: *Faculty Senate on date*

Attachments *No*

FACULTY AGENDA ITEM NO 15-05

Date: September 18, 2014

Submitted by: Jennifer Ball, President of Faculty Senate, x1840

SUBJECT: Proposed Faculty Senate Constitutional Amendment

Description: *To have a contingency plan for representation in the case there are not enough senators from a Major Academic Unit or Mabee Library/CRC to staff the Academic Affairs Committee and the Faculty Affairs Committee*

Current wording:

VI. D. (second paragraph)

Membership of the committee consists of one Faculty Senate member from each Division within the College of Arts and Sciences, one from the School of Business, one from the School of Law, one from the School of Nursing, one from the School of Applied Studies, and one member from the University libraries, each elected for a one-year term by the Faculty Senate from its ranks. The committee selects its own chairperson.

Proposed wording:

Membership of the committee consists of one Faculty Senate member from each Division within the College of Arts and Sciences, one from the School of Business, one from the School of Law, one from the School of Nursing, one from the School of Applied Studies, and one member from the University libraries, each elected for a one-year term by the Faculty Senate from its ranks. The committee selects its own chairperson. As the Academic Affairs Committee and the Faculty Affairs Committee often meet on the same day and time, if a Major Academic Unit has two or fewer senators, or the School of Law or Mabee Library/CRC has only one senator, the Faculty Senate President may make special appointments of non-senators to the Academic Affairs Committee or Faculty Affairs Committee to ensure adequate representation from these units.

Rationale: This is being recommended because the constitutional representation requirements of the Academic Affairs and Faculty Affairs Committee become impossible to fulfill if the two committees meet on the same day and time (usually the “off-Senate” Monday afternoons) and there are two or fewer senators from each major academic unit, or only one senator from the School of Law or Mabee/CRC. (For example, at the present time we have one senator from Mabee Library, who is on Academic Affairs. This person cannot also attend Faculty Affairs.) This will also ensure senators from smaller units will not become overwhelmed with their senatorial duties.

Financial Implications: *None*

Proposed Effective Date: *Immediate*

Request for Action: *Approval from Faculty Senate, then General Faculty*

Approved by: *Faculty Senate on date*

Attachments **No**

FACULTY AGENDA ITEM NO 15-06

Date: *September 18, 2014*

Submitted by: *Jennifer Ball, Faculty Senate President, x1840*

SUBJECT: *Proposed Faculty Senate Constitutional Amendment*

Description: *To clarify II. Eligibility and Membership, B. of the Constitution*

Current wording:

B. The School of Law, School of Business, School of Applied Studies, School of Nursing, and each division within the College of Arts and Sciences shall elect representatives to the Faculty Senate in proportion to the number of eligible faculty in each unit, with one senator selected to represent each ten faculty members (that number to be rounded up or down to the nearest figure in each voting unit). Representation will be based on the number of faculty in each unit at the start of the spring semester.

Proposed wording:

B. The School of Law, School of Business, School of Applied Studies, School of Nursing, and each division within the College of Arts and Sciences shall elect representatives to the Faculty Senate in proportion to the number of eligible faculty in each unit, with one senator selected to represent each ten faculty members ~~(numbers with 0-4 as the ones digit shall be rounded down, numbers with 5-9 as the ones digit shall be rounded up in each voting unit)~~. Representation will be based on the number of faculty in each unit at the start of the spring semester.

Jennifer Ball 9/18/2014 3:03 PM
Deleted: (that number to be rounded up or down to the nearest figure in each voting unit)

Rationale: *The current wording is open to interpretation.*

Financial Implications: *None.*

Proposed Effective Date: *Immediate*

Request for Action: *Approval Faculty Senate and then General Faculty*

Approved by: *Faculty Senate on date*

Attachments *No*